

How do I adjust my 'actual' payment once closed?

To put in your actual payment once the job is closed out. Go to the 'General' tab and click the box in the bottom right 'Change Paid Amount'.

PMC Home New Open Save Print Preview Edit / Print Email Invoice GP Calculator

General Vehicle Bill-To Insurance Tax Paint Items Detail Items Summary PSG

General Information

Bentley Kelly **2015 Volkswagen Golf 4D Car**

| Insurance Information | Vehicle Estimate | PMCLogic Estimate | PMCLogic Invoice |
|--|--|--------------------------------------|--|
| Insurance Claim Date 1/17/2019 | Vehicle Estimate Date 1/17/2019 | PMCLogic Estimate Date 1/17/2019 | Invoice Date 2/26/2019 |
| Insurance Claim Number CLM 93091726 | Vehicle Estimate Id (CCC) 64362fc3 | PMCLogic Document Id 75439 | Repair Order # 550262 |
| Total Claim \$ \$ 10,971.25 | P & M Allowance Amount \$ \$ 684.80 | Total P&M Amount \$ \$ 842.54 | Payment History: |
| Insurance Company PROGRESSIVE INSURANCE C | Allowance Hourly Rate \$ 31.41 | Line Item Opportunity \$ \$ 36.60 | Total Invoice \$842.54 |
| Insurance Group Progressive | Refinish Hours 21.8 | Work Status Closed | Less Line Items \$21.53 |
| | Repair Hours 7.0 | | Net Invoice \$821.01 |
| | Line Items Paid \$ \$ 27.00 | | Allowance Paid \$684.80 |
| | | | Line Items Paid \$27.00 |
| Estimator Penelope Nelson | | Modified By Manager | Additional P&M Paid \$0.00 |
| | | 2/26/2019 | Total Amt. Paid \$711.80 |
| | | | Difference / 15.5 % (\$130.74) |
| | | | Change Paid Amount |

A new box appears and you can select. In the 'Additional Payments' box you can add if you got paid any additional money. Or update any of the other fields.

Excellent Body Shop - Administrator

Change Paid Amount

Change the Paid Amount.

| | |
|----------------------------|--------------------------------------|
| Total Invoice | <input type="text" value="842.54"/> |
| Less Line Items | <input type="text" value="21.53"/> |
| Net Invoice Amount | <input type="text" value="821.01"/> |
| Allowance Paid | <input type="text" value="684.80"/> |
| Line Items Paid | <input type="text" value="27.00"/> |
| Additional Payments | <input type="text" value="0.00"/> |
| Total Amount Paid | <input type="text" value="711.80"/> |
| Difference | <input type="text" value="-130.74"/> |

OR go to the 'Screen Edit' tab on the home screen of the Repair Orders tab, at the bottom of the screen.

Repair Orders

Select the repair order from below and click Open or click Manual to create a new estimate.

Invoice

Search Filter

Search By: Criteria: Estimator:

Clear Search Search

Status (Items = 1468)

Work in Progress (19)

Closed (1448)

Deleted (1)

Date Range

All Dates 1 Month 3 Months

6 Months 1 Year Date Range

2/ 1/2018 2/28/2019 Refresh

| EMS | Date | Status | R.O. # | Vehicle Owner | Veh. Description | Insurer | Claim Number | Estimator | PMC ID | Est Total | Allowance | Invoice | LIO | Paid |
|-------|---------|-------------|-----------|--------------------|---------------------------|--------------------------------|--------------|-----------------|--------|-------------|------------|------------|----------|------------|
| * CCC | 1/17/19 | Work in ... | 550558 | Gould, Alaina | Jeep Compass 4D UTV | STATE FARM INSURANCE COMP... | CLM 93080620 | Zachary Brady | 75430 | \$1,641.49 | \$149.60 | \$153.65 | \$5.28 | |
| * CCC | 1/17/19 | Closed | 550413 | Tyler, Lucy | Volkswagen Golf 4D HJB | STATE FARM INSURANCE COMP... | CLM 93076918 | Joshua Short | 75427 | \$3,147.50 | \$201.60 | \$276.37 | \$24.11 | |
| * CCC | 1/17/19 | Closed | PMC_75435 | Yates, Hannah | Ford Edge 4D UTV | NATIONWIDE INS. CO. OF AMER... | CLM 93086790 | Joshua Short | 75435 | \$2,722.24 | \$352.00 | \$351.88 | \$5.17 | \$385.50 |
| * CCC | 1/17/19 | Closed | 550262 | Kelly, Bentley | Volkswagen Golf 4D WGN | PROGRESSIVE INSURANCE COM... | CLM 93091726 | Penelope Nelson | 75439 | \$10,971.25 | \$684.80 | \$842.54 | \$36.60 | \$711.80 |
| * CCC | 1/16/19 | Closed | 550378 | Rivas, Nora | Chevrolet Trax 4D UTV | GRANGE INSURANCE COMPANIES | CLM 93070748 | Joshua Short | 75422 | \$9,007.01 | \$755.20 | \$796.50 | \$18.68 | \$811.20 |
| * CCC | 1/16/19 | Work in ... | 549776 | Hancock, Skyler | Volkswagen Tiguan 4D UTV | | | Zachary Brady | 75420 | \$745.95 | \$183.60 | \$232.85 | \$45.21 | |
| * CCC | 1/16/19 | Closed | 550025 | Mclaughlin, Sydney | Volkswagen Passat 4D SED | GEICO | CLM 93067046 | Zachary Brady | 75419 | \$9,158.65 | \$377.60 | \$405.45 | \$20.36 | \$404.60 |
| * CCC | 1/16/19 | Closed | 550208 | Carr, Jonathan | Lexus GX 460 4D UTV | ALLSTATE INSURANCE COMPANY | CLM 93065812 | Penelope Nelson | 75418 | \$10,572.22 | \$1,056.00 | \$1,508.17 | \$125.73 | \$1,326.90 |
| * CCC | 1/16/19 | Work in ... | 549914 | Sykes, Lillian | Hyundai Sonata 4D SED | STATE FARM INSURANCE COMP... | CLM 93063344 | Grayson Hardin | 75416 | \$2,455.60 | \$340.00 | \$344.24 | \$10.32 | |
| * CCC | 1/16/19 | Closed | 549945 | Navarro, Julia | Acura RDX 4D UTV | PROGRESSIVE | CLM 93073216 | Zachary Brady | 75424 | \$7,559.49 | \$825.60 | \$1,075.55 | \$102.04 | |
| * CCC | 1/16/19 | Closed | 549871 | Ramirez, Parker | Ford Focus 4D SED | STATE FARM INSURANCE COMP... | CLM 93060876 | Grayson Hardin | 75414 | \$1,079.21 | \$112.00 | \$160.90 | \$5.29 | \$125.00 |
| * CCC | 1/16/19 | Closed | 550107 | Torres, Vivian | Hyundai Sonata 4D SED | STATE FARM INSURANCE COMP... | CLM 93069514 | Penelope Nelson | 75421 | \$6,617.65 | \$624.00 | \$1,214.03 | \$36.94 | \$719.03 |
| * CCC | 1/15/19 | Work in ... | 549170 | Farmer, Lillian | Volkswagen CC 4D SED | | CLM 93043600 | Grayson Hardin | 75400 | \$6,383.79 | \$1,213.80 | \$858.54 | \$33.50 | |
| * CCC | 1/15/19 | Closed | 550338 | Tanner, Caden | BMW M6 2D CNVT | SAFE AUTO INSURANCE | CLM 93032494 | Joshua Short | 75391 | \$9,963.79 | \$694.40 | \$891.41 | \$142.00 | \$757.40 |
| * CCC | 1/15/19 | Closed | 550171 | Logan, Gabriel | Hyundai Elantra 4D SED | ALLSTATE INSURANCE COMPANY | CLM 93039898 | Zachary Brady | 75397 | \$2,685.83 | \$259.20 | \$506.24 | \$9.52 | \$301.20 |
| * CCC | 1/15/19 | Work in ... | 550336 | Dillard, Julia | Mini Cooper 2D CPE | | CLM 93027558 | Zachary Brady | 75387 | \$2,769.70 | \$452.20 | \$620.62 | \$120.13 | |
| * CCC | 1/15/19 | Work in ... | 549920 | Fleming, Ava | Toyota RAV4 4D UTV | STATE FARM INSURANCE COMP... | CLM 93054706 | Penelope Nelson | 75409 | \$16,400.48 | \$1,083.00 | \$1,533.19 | \$201.52 | |
| * CCC | 1/15/19 | Closed | 550113 | Lloyd, Samuel | Hyundai Tucson 4D UTV | MOTORISTS INSURANCE GROUP | CLM 93042366 | Grayson Hardin | 75399 | \$11,610.06 | \$569.60 | \$846.58 | \$11.87 | \$622.07 |
| * CCC | 1/15/19 | Closed | 550211 | Lancaster, Cole | Chevrolet Equinox 4D UTV | STATE AUTO INSURANCE COMP... | CLM 93036196 | Joshua Short | 75394 | \$11,775.14 | \$499.20 | \$721.21 | \$37.27 | \$599.20 |
| * CCC | 1/15/19 | Closed | 550064 | Owens, Gavin | BMW X5 4D UTV | GRANGE | CLM 93057174 | Penelope Nelson | 75411 | \$17,910.51 | \$819.20 | \$1,025.58 | \$20.66 | \$831.20 |
| * CCC | 1/15/19 | Closed | 549895 | Tillman, Brooklyn | Chevrolet Equinox 4D UTV | ALLSTATE INSURANCE COMPANY | CLM 93037430 | Grayson Hardin | 75395 | \$19,963.53 | \$963.20 | \$1,219.52 | \$56.64 | \$1,179.73 |
| * CCC | 1/15/19 | Closed | 550299 | Livingston, Audrey | Volkswagen Jetta 4D SED | PROGRESSIVE INSURANCE COM... | CLM 93055940 | Zachary Brady | 75410 | \$11,252.58 | \$1,155.20 | \$1,217.01 | \$106.66 | \$1,199.20 |
| * CCC | 1/14/19 | Work in ... | 550256 | Cooley, Violet | Chevrolet Traverse 4D UTV | | | Penelope Nelson | 75352 | \$902.38 | \$183.60 | \$262.07 | \$45.21 | |
| * CCC | 1/14/19 | Work in ... | 549848 | Wilcox, Bella | Ford Expedition EL 4D UTV | | | Zachary Brady | 75369 | \$2,196.71 | \$319.60 | \$332.95 | \$13.94 | |
| * CCC | 1/14/19 | Closed | PMC_75361 | Rogers, Asher | Genesis G80 4D SED | STATE FARM INSURANCE COMP... | CLM 92995474 | Grayson Hardin | 75361 | \$2,382.57 | \$176.00 | \$283.64 | \$22.52 | \$184.00 |
| * CCC | 1/14/19 | Closed | 550296 | Houston, Penelope | Lexus RX 350 4D UTV | CHUBB AND SON INC. | CLM 92988070 | Zachary Brady | 75355 | \$6,675.59 | \$646.40 | \$819.46 | \$24.92 | \$686.73 |
| * CCC | 1/14/19 | Closed | 550087 | Meyers, Sydney | Buick Verano 4D SED | STATE FARM | CLM 93013984 | Penelope Nelson | 75376 | \$7,720.03 | \$739.20 | \$903.34 | \$75.42 | \$786.95 |
| * CCC | 1/14/19 | Closed | PMC_75371 | Chambers, Luke | Chevrolet Equinox 4D UTV | CINCINNATI INSURANCE | CLM 93007814 | Zachary Brady | 75371 | \$2,553.03 | \$233.60 | \$263.68 | \$13.94 | \$263.51 |
| * CCC | 1/14/19 | Closed | 550023 | Dickerson, Luke | BMW 4-Series 4D SED | GEICO INSURANCE COMPANY | CLM 93016452 | Zachary Brady | 75378 | \$12,022.52 | \$985.60 | \$1,508.64 | \$237.99 | \$1,098.13 |
| * CCC | 1/14/19 | Closed | 549745 | Erickson, Levi | Hyundai Elantra 4D SED | GRANGE | CLM 92986836 | Grayson Hardin | 75354 | \$2,882.38 | \$364.80 | \$476.07 | \$11.21 | \$377.11 |

Open Delete Recalc Edit / Print

Home

Estimates **Screen Edit** Manual

Then just click within the box 'Paid' and type the amount paid.

You are able to update the following fields also:

- + Date
- + Repair Hours
- + My Cost
- + Paid
- + RO
- + Refinish Hours
- + Allowance
- + Insurer
- + Status
- + Est Total
- + My Price
- + Estimator

| Date | R.O. # | Status | Owner | Vehicle | Repair Hours | Refinish Hours | Est Total | My Cost | Allowance | GPM | My Price | GPM | Paid | GPM | Insurer | Estimator |
|---------|-----------|------------------|------------|------------|--------------|----------------|-------------|----------|------------|--------|------------|--------|------------|--------|------------------------------------|-----------------|
| 1/17/19 | 550558 | Work in Progress | Gould | Jeep | 0.0 | 4.4 | \$1,641.49 | \$84.11 | \$149.60 | 43.8 % | \$153.65 | 45.3 % | | 0.0 % | State Farm | Zachary Brady |
| 1/17/19 | PMC_75435 | Closed | Yates | Ford | 3.0 | 11.0 | \$2,722.24 | \$193.00 | \$352.00 | 45.2 % | \$351.88 | 45.2 % | \$385.50 | 49.9 % | Nationwide | Joshua Short |
| 1/17/19 | 550262 | Closed | Kelly | Volkswagen | 7.0 | 21.8 | \$10,971.25 | \$460.53 | \$684.80 | 32.7 % | \$842.54 | 45.3 % | \$711.80 | 35.3 % | Progressive | Penelope Nelson |
| 1/16/19 | 549871 | Closed | Ramirez | Ford | 0.0 | 3.5 | \$1,079.21 | \$88.14 | \$112.00 | 21.3 % | \$160.90 | 45.2 % | \$125.00 | 29.5 % | State Farm | Grayson Hardin |
| 1/16/19 | 549914 | Work in Progress | Sykes | Hyundai | 15.0 | 10.0 | \$2,455.60 | \$194.67 | \$340.00 | 42.7 % | \$344.24 | 43.4 % | | 0.0 % | State Farm | Grayson Hardin |
| 1/16/19 | 550208 | Closed | Carr | Lexus | 12.5 | 33.0 | \$10,572.22 | \$821.49 | \$1,056.00 | 22.2 % | \$1,508.17 | 45.5 % | \$1,326.90 | 38.1 % | Allstate | Penelope Nelson |
| 1/16/19 | 550025 | Closed | Mclaughlin | Volkswagen | 1.0 | 11.8 | \$9,158.65 | \$221.74 | \$377.60 | 41.3 % | \$405.45 | 45.3 % | \$404.60 | 45.2 % | GEICO | Zachary Brady |
| 1/16/19 | 549776 | Work in Progress | Hancock | Volkswagen | 1.0 | 5.4 | \$745.95 | \$131.54 | \$183.60 | 28.4 % | \$232.85 | 43.5 % | | 0.0 % | None | Zachary Brady |
| 1/16/19 | 550107 | Closed | Torres | Hyundai | 14.5 | 19.5 | \$6,617.65 | \$578.30 | \$624.00 | 7.3 % | \$1,214.03 | 52.4 % | \$719.03 | 19.6 % | State Farm | Penelope Nelson |
| 1/16/19 | 550378 | Closed | Rivas | Chevrolet | 12.0 | 23.6 | \$9,007.01 | \$439.05 | \$755.20 | 41.9 % | \$796.50 | 44.9 % | \$811.20 | 45.9 % | Grange | Joshua Short |
| 1/16/19 | 549945 | Closed | Navarro | Acura | 9.0 | 25.8 | \$7,559.49 | \$597.50 | \$825.60 | 27.6 % | \$1,075.55 | 44.4 % | | 0.0 % | Progressive | Zachary Brady |
| 1/15/19 | 550336 | Work in Progress | Dillard | Mini | 7.0 | 13.3 | \$2,769.70 | \$351.89 | \$452.20 | 22.2 % | \$620.62 | 43.3 % | | 0.0 % | None | Zachary Brady |
| 1/15/19 | 550338 | Closed | Tanner | BMW | 14.5 | 21.7 | \$9,963.79 | \$509.54 | \$694.40 | 26.6 % | \$891.41 | 42.8 % | \$757.40 | 32.7 % | Safe Auto | Joshua Short |
| 1/15/19 | 550211 | Closed | Lancaster | Chevrolet | 12.0 | 15.6 | \$11,775.14 | \$403.34 | \$499.20 | 19.2 % | \$721.21 | 44.1 % | \$599.20 | 32.7 % | State Auto | Joshua Short |
| 1/15/19 | 549895 | Closed | Tillman | Chevrolet | 16.0 | 30.1 | \$19,963.53 | \$666.29 | \$963.20 | 30.8 % | \$1,219.52 | 45.4 % | \$1,179.73 | 43.5 % | Allstate | Grayson Hardin |
| 1/15/19 | 550171 | Closed | Logan | Hyundai | 9.0 | 8.1 | \$2,685.83 | \$245.09 | \$259.20 | 5.4 % | \$506.24 | 51.6 % | \$301.20 | 18.6 % | Allstate | Zachary Brady |
| 1/15/19 | 550113 | Closed | Lloyd | Hyundai | 5.0 | 17.8 | \$11,610.06 | \$461.01 | \$569.60 | 19.1 % | \$846.58 | 45.5 % | \$622.07 | 25.9 % | MOTORISTS MUTUAL INSURANCE COMPANY | Grayson Hardin |
| 1/15/19 | 549170 | Work in Progress | Farmer | Volkswagen | 11.0 | 33.5 | \$6,383.79 | \$476.00 | \$1,213.80 | 60.8 % | \$858.54 | 44.6 % | | 0.0 % | None | Grayson Hardin |
| 1/15/19 | 549920 | Work in Progress | Fleming | Toyota | 25.0 | 35.7 | \$16,400.48 | \$832.55 | \$1,083.00 | 23.1 % | \$1,533.19 | 45.7 % | | 0.0 % | State Farm | Penelope Nelson |
| 1/15/19 | 550299 | Closed | Livingston | Volkswagen | 15.0 | 36.1 | \$11,252.58 | \$673.45 | \$1,155.20 | 41.7 % | \$1,217.01 | 44.7 % | \$1,199.20 | 43.8 % | Progressive | Zachary Brady |
| 1/15/19 | 550064 | Closed | Owens | BMW | 0.0 | 25.6 | \$17,910.51 | \$549.18 | \$819.20 | 33.0 % | \$1,025.58 | 46.5 % | \$831.20 | 33.9 % | Grange | Penelope Nelson |
| 1/14/19 | 550256 | Work in Progress | Cooley | Chevrolet | 2.0 | 5.4 | \$902.38 | \$147.05 | \$183.60 | 19.9 % | \$262.07 | 43.9 % | | 0.0 % | None | Penelope Nelson |
| 1/14/19 | 549745 | Closed | Erickson | Hyundai | 3.0 | 11.4 | \$2,882.38 | \$259.23 | \$364.80 | 28.9 % | \$476.07 | 45.5 % | \$377.11 | 31.3 % | Grange | Grayson Hardin |

Click 'Save' at the bottom of the screen, and this will save your changes and close out of the 'Edit Screen' tab.

| | | | | | | | | | |
|------|------|------------|----------|----------|---------|----------|--------|----------|--------|
| 5.3 | 16.1 | \$4,212.50 | \$406.07 | \$515.20 | 21.2 % | \$739.10 | 45.1 % | \$563.67 | 28.0 % |
| 1.5 | 11.1 | \$4,791.22 | \$300.46 | \$355.20 | 15.4 % | \$549.44 | 45.3 % | \$391.09 | 23.2 % |
| 12.0 | 26.1 | \$7,507.22 | \$543.53 | \$835.20 | 34.9 % | \$986.36 | 44.9 % | \$864.20 | 37.1 % |
| 2.6 | 6.1 | \$2,901.35 | \$229.78 | \$195.20 | -17.7 % | \$420.39 | 45.3 % | \$210.20 | -9.3 % |

